

Declaration: I promise that the details mentioned above are accurate and I agree to the conditions mentioned here. I will ensure only the permitted number of residents stay at the bungalow and agree to pay for any damages caused to the property by the residents.

Date: **Signature of Applicant:**

Official Use Only

Recommendation:

I certify the details are correct and recommend the reservation.

Date:

Head of Institution
(Official Stamp)

Approval:

Reservation is approved.

Date:

For Secretary,
Chief & Education Ministry:

Payment Information

Deposit room fees to the following bank account:

Account Number: 34024, Bank of Ceylon, Super Grade Branch, Kandy

Account Name: The Chief Ministry Local Government Land and Culture

Room Rates (Per Day):

Room Type	Room No.	Max Capacity	Public Sector (Rs.)	Private Sector (Rs.)	Foreigners (Rs.)
02 Connected rooms (1 King, 1 Double)	01	04	10,000/-	15,000/-	20,000/-
Room with 02 Single beds	02	02	4,000/-	6,000/-	5,000/-
Room with 01 Double bed & attached bath	03	02	5,000/-	7,000/-	10,000/-
Room with 02 Single beds	04	02	4,000/-	6,000/-	8,000/-
Full Bungalow Total			20,000/-	30,000/-	40,000/-

Officers of the Chief & Education Ministry receive a **50% discount** on room rates. Fees are subject to government revision.

Terms and Conditions

Required Documents: You must present the approved application and original payment receipt to the bungalow caretaker.

Meals: Cooking services are provided for those who bring their own ingredients.

Utilities: Gas fees must be paid to the caretaker (request General 172 receipt). Please use water and electricity sparingly.

Restrictions: Celebrations and parties are strictly prohibited. Do not exceed the maximum occupant capacity.

Cancellations: Must be notified in writing at least 7 working days prior. No refunds are given, but alternative dates within the same year may be considered for unavoidable circumstances.

Official Rights: The Ministry may cancel reservations on short notice for official requirements, in which case a full refund will be issued.

Contact: 081-4481322 | **Website:** <https://www.cm.cp.gov.lk>
